

Contra Costa College
Curriculum Instruction Committee
Minutes of Monday, September 12, 2022

ONLINE MEETING (278-133-1615) CALLED TO ORDER at 2:15 with Introduction of Guests

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Enrollment Services:** Rodolfo Santos
- **Sr. Dean of Instruction:** Jason Berner (acting)
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Cole Moyer and Rodolfo Santos were not in attendance.

CONSENT AGENDA ACTION ITEMS

Agenda: September 12, 2022

Action: Approved

Motioned: Najia

Seconded: Leslie

All in Favor: No abstentions

Minutes: August 22, 2022

Action: Approved

Motioned: Jenn O

Seconded: Jenn G

All in Favor: No abstentions

ENGL-001AX Intensive Composition and Reading

Non-Substantial: Correcting inconsistent word count in lecture content of previous version (minimum 5,000 words).

PHYS-120H General College Physics I (Honors)

Non-Substantial: Replace sentence in course description that was inadvertently omitted during content review last fall.

PHILO-129 Introduction to Critical Thinking and Logic

Non-substantial: Adding local CCC GE areas A2 and C. Was already approved, but not documented.

DRAMA-107 Introduction to Stage Lighting

Non-substantial: Adding UC transfer. Was already approved, but not documented.

DRAMA-108 Introduction to Stage Costume

Non-substantial: Adding UC transfer. Was already approved, but not documented.

DRAMA-109 Introduction to Stage Makeup

Non-substantial: Adding UC transfer. Was already approved, but not documented.

ART-115 History of Photography

Distance Education: New request for both partially and fully online.

UCTP Physics – Associate in Science for Transfer (UCTP)

Non-Substantial: Per Chancellor's office initial review: Add sentence to catalog description referencing Area 3 and Area 4 courses that are required *after* transfer to UC. Add college name to TMC template.

NON-CONSENT AGENDA ACTION ITEMS**ART-117 Appreciation of Art & Architecture**

Non-Substantial: Content review. Add advisory ENGL-001A or 001AX. Update out of class assignment examples, MOEs, textbooks, objectives, SLOs, and lecture content.

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

ART-120 Figure Drawing 1

Non-Substantial: Content review. Increase lab hours to 72 (from 54 hours). Units are unchanged. Update MOIs, out of class assignment examples, MOEs, SLOs, and textbooks.

Action: Approved

Motioned: Najia

Seconded: Jenn G

All in Favor: No abstentions

MUSIC – Associate in Arts Degree (A.A.)

Non-Substantial: Add MUSIC-158A, MUSIC-158B, and MUSIC-272 as optional courses. Overall major units are unchanged. Effective F23. Catalog information was reworded in block of courses.

Action: Approved pending SLOs alignment with PLOs. Distance Ed selections need to be updated.

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

MEDIC-226 Clinical Practicum Experience

Non-Substantial: Content Review. Remove "I" after the word Experience in course title. Update course description, MOIs, MOEs, textbooks. Add MEDIC-200 as option to existing anatomy prerequisite

Action: Approved

Motioned: Najia

Seconded: Jenn O

All in Favor: No abstentions

ENGL-210B British Literature: Late 18th Century to Present

Non-Substantial: Content review. Update prerequisite language about ENGL eligibility and multiple measures. Update MOIs, out of class assignment examples, MOEs, textbooks, SLOs, and lecture content.

Action: Approved

Motioned: Jenn O

Seconded: Jenn G

All in Favor: No abstentions

ART-174 Drawing and Composition 1

Non-Substantial: Content review. Update MOIs, MOEs, textbooks, and SLOs.

Action: Approved

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

Early Childhood Education: Associate Teacher Infant and Toddler – Certificate of Achievement New Certificate: 18 units. Primary program goal: CTE. Top Code: 1305.90 Infants and Toddlers

Action: Approved pending completion of sequence order

Motioned: Jenn G

Seconded: Jenn O

All in Favor: No abstentions

Mathematics – Associate in Science Degree for Transfer (A.S.-T)

Non-Substantial: Update degree to latest TMC template. Add PHYS-130 and MATH-164 to List B options. *(This proposal was tabled on Aug 22 pending further discussion by department.)*

Action: Approved

Motioned: Najia

Seconded: Brianne

All in Favor: No abstentions

DISCUSSION ITEMS

Establishing approval levels for new eLumen workflow: Program Deletion Karen reported that eLumen has implemented this feature and she is in the process of establishing approval levels for the process. She feels that Rod as Dean of Enrollment, or someone from the A&R should be early on in the process to make sure that the faculty has thought through the ramification of discontinuing the program. Rod has been wanting more forethought put into program deactivations. Lynette will send Karen the policy on deactivation that the Academic Senate approved in 2012.

PRESENTATIONS FROM THE PUBLIC

There were no presentations from the public.

ADJOURNMENT

The meeting adjourned at 4:00 p.m. The next meeting is scheduled for September 26, 2022.